



OFFICE OF THE REGISTRAR  
**SELECTION COMMITTEE SECTION**  
ALIGARH MUSLIM UNIVERSITY, ALIGARH

Email ID: [employment@amu.ac.in](mailto:employment@amu.ac.in)

D. No.: 2701/SC-NT

Dated: 18/03/2020

## **NOTIFICATION**

Applications on the prescribed proforma are invited from those eligible **Assistant Registrars** who are having at least five years' experience in the Senior Scale i.e. PB 15600-39100 + GP 6600 (Pre-Revised), {Pay Level-11(Pay Range: Rs. 67700-208700)}, for promotion to the post of **Deputy Registrar** in the Pay Level 12 (Pay Range- Rs. 78800-209200) Plus Allowances, through Departmental Promotion Committee with the following Qualification and Experience:


### **QUALIFICATIONS – ESSENTIAL:**

Master's Degree with at least 55% of the marks or an equivalent grade in a point scale wherever grading system is followed.

### **EXPERIENCE :**

From amongst the Assistant Registrars with five years' experience in the Senior Scale i.e. PB 15600-39100 + GP 6600 (Pre-Revised), {Pay Level-11(Pay Range: Rs. 67700-208700)}.


The prescribed proforma for Departmental Promotion Committee may be downloaded from the University website [www.amuregistrar.com](http://www.amuregistrar.com) or from the link of Selection Committee (Non-Teaching Section) also <https://www.amu.ac.in/registrarsection.jsp?did=10259> and may be submitted on any working day during the office hours. The eligible candidates are strictly advised to submit the prescribed proforma duly filled in, along with the copy of first continuous appointment, Joining reports, all extension orders and mark sheets, certificates, degree attested by the Head of the Department and forwarded by the Head of the Department concerned to the undersigned **03.04.2020**. Application received after the last date will not be entertained.

  
**(S.M.Suroor Athar)**  
Joint Registrar  
(Selection Committee Section/NT)

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**Distribution:-**

1. All Deans of Faculties/Dean, Students' Welfare
2. All Chairmen/Head of the Departments/Offices
3. Provosts of Halls of Residence, NRSC
4. Principal of Colleges/Polytechnic/Women's Polytechnic/Schools
5. Director/Coordinator of Centres/Units
6. Member-in-Charge, Electricity Department
7. University Engineer, Building Department
8. Librarian, Maulana Azad Library
9. All Joint Registrars/Joint Finance Officer/Joint Controllers
10. All Deputy Registrars/Deputy Finance Officer/Deputy Controllers
11. PS to Registrar/Controller of Exam. & Adms./ Finance Officer
12. OSDs/Assistant Registrar, Vice-Chancellor's Secretariat for information of the VC

  
**Joint Registrar**  
Selection Committees/NT  
